

Bethlehem Area Public Library **Volunteering**

I am 18 years of age or older and interested in **Volunteering** at Bethlehem Area Public Library in one of the following areas:

Circulation Department

Volunteers shelve library materials and check DVDs and CDs. Volunteers must be physically able to bend and stretch without discomfort. Pushing carts filled with books is also a requirement. Shifts are usually one or two hours per week.

Book Sales

Trained volunteers meet weekly to sort and arrange donated items. They are additionally needed on the Sale days – Wednesday 12 PM to 8 PM and Saturday 10 AM and 4 PM – in two hour shifts, to help customers with purchases, straighten displays and restock shelves.

Homebound Delivery

Volunteers deliver library materials to patrons who are physically unable to come to the library. Volunteers must have their own transportation.

Special Projects

Occasionally Library staff needs assistance with a special project such as helping with a mass mailing. This is often a sit-down job.

Please Print

Name _____

Address _____
Street City State Zip Code

Phone _____ Email _____

Signature _____ Date _____

I would be available to volunteer:

1 day a week 1 day a month 2 days a month for special projects

I am most interested in helping with:

Circulation Dept. Homebound Delivery Book Sales special projects

I am physically able to do any assigned task I am only able to do sit-down tasks

Additional comments or special skills:

For more information, please contact Laurel Stone, *Volunteer Coordinator*, at 610-867-3761 x235
Bethlehem Area Public Library is a 501(c)(3) registered with the Pennsylvania Department of Charitable Organizations.