

## **Library Board Minutes**

November 11, 2019

Bethlehem Area Public Library

President Sharon Yoshida called the meeting to order at 6:00 p.m.

ATTENDING: City – Anne Felker, Jane Gill, Sharon Yoshida,  
Julie Zumas  
Bethlehem Township – Randi Blauth  
Fountain Hill – Annamarie Jordan  
Hanover Township – Jamie Paxton

Staff – Josh Berk, Erin Poore  
Other – Terence Faul (King, Spry, Herman, Freund & Faul)

ABSENT: City – Joyce Hinnefeld, Olga Negrón, Emil Signes  
Bethlehem Township – John Merhottein

**COURTESY OF THE FLOOR:** none

**APPROVAL OF MINUTES:** Anne Felker made a motion to accept the October minutes, seconded by Jamie Paxton. The motion was passed unanimously.

**APPROVAL OF OPERATING FUNDS:** Annamarie Jordan made a motion to approve the September Operating Funds, subject to audit, seconded by Jane Gill. The motion was passed unanimously.

### **DIRECTOR'S ORAL REPORT:**

1. On November 7, Dr. Steve Diamond of Bethlehem read copies of his new children's book *The Journey of a Tear* at the Main Library at an event for local students. He also sold copies of the book and donated all the proceeds to the library -- over \$400 was contributed.
2. Books on the Hill...The Bookmobile is at Scribbles and Drips in Laury's Station where the artwork is being applied. It should be there until December 4th.
3. Rayah Levy is working on a Black History Project that will be coming to the library in February 2020.
4. The South Side Library fundraiser Silver Scream was a spooky success. Awesome costumes, yummy treats, swinging music and much more made this an event to remember. It was held to raise funds for an elevator at the South Side Branch.

### **REPORTS:**

1. City of Bethlehem – none

2. Bethlehem Township – Further discussion was held on creating a meeting space in Coolidge. Plans for providing tutors at Coolidge and a revamped Bookmobile schedule were also discussed.
3. Fountain Hill – none
4. Hanover Township – none
5. Friends of the Bethlehem Area Public Library – President Yoshida announced two new potential board members, Shannon Moyer and John Marquette. Next year's fundraiser will be held in April 2020.

#### **COMMITTEE REPORTS:**

1. Finance Committee – Report details included in budget discussion.
2. Governance Committee – no meeting
3. Human Resources Committee – Director Berk's evaluation will be completed by the third week in December. A meeting with Director Berk will be held in January to discuss and review goals.
4. Marketing and Advocacy Committee – Next meeting is scheduled for January 27, 2020.
5. Strategic Planning Committee – The Strategic Planning Seminar will be held on November 16, 2019.

#### **OLD BUSINESS:**

1. none

#### **NEW BUSINESS:**

1. The proposed meeting dates for 2020 were approved.

Mondays – 6:00 P.M. Main Library

January 13

February 10

March 9

April 13

May 11

June 8

July 13

August (No Meeting)

September 14

October 12

November 9

December 14

2. Director Berk showed a Power Point presentation of the 2020 Budget. A discussion of the details followed.

A motion was made to adjourn by Anne Felker at 7:20 p.m.

Respectfully submitted,

Annamarie Jordan, Secretary