

Library Board Minutes

December 9, 2019 (Amended)

Bethlehem Area Public Library

President Sharon Yoshida called the meeting to order at 6:03 p.m.

ATTENDING: City – Anne Felker, Jane Gill, Joyce Hinnefeld, Olga Negrón,
Sharon Yoshida
Bethlehem Township – Randi Blauth, John Merhottein
Fountain Hill – Annamarie Jordan
Hanover Township – Jamie Paxton

Staff – Josh Berk, Erin Poore

Other – Terence Faul (King, Spry, Herman, Freund & Faul)

ABSENT: City – Emil Signes, Julie Zumas

COURTESY OF THE FLOOR: none

APPROVAL OF MINUTES: Jamie Paxton made a motion to accept the November minutes, seconded by Randi Blauth. The motion was passed. Joyce Hinnefeld and John Merhottein abstained.

APPROVAL OF OPERATING FUNDS: Annamarie Jordan made a motion to approve the October Operating Funds, subject to audit, seconded by Olga Negrón.

DIRECTOR'S ORAL REPORT:

1. Director Berk shared photographs from a recent event held in the Cohen Room as well as from a photo shoot that was recently done at the Coolidge Building. He also shared videos from a new "virtual story time" project. Each week, BAPL has been posting videos on its Facebook page of staff and community volunteers reading bedtime stories. This project has been led by the South Side Branch as a fun way to share stories and connect with families outside of library hours.
2. The Holiday Ornament fundraiser is underway again. We are partnering with Kindness is Magic selling ornaments at the library and many other locations as well. President Yoshida suggested that perhaps the Friends could participate next year in this wonderful project.
3. The December book sale raised \$10,444.84.
4. Barnes & Noble held three Book Fairs that benefited our collections for Books on the Hill and the Coolidge Building. At the last one, volunteers from the library did gift wrapping and sold ornaments for a small donation.

REPORTS:

1. City of Bethlehem – none

2. Bethlehem Township – A question was raised about selling candy at the Coolidge Building.
3. Fountain Hill – none
4. Hanover Township – none
5. Friends of the Bethlehem Area Public Library – President Yoshida reported the Friends' annual fundraiser will be held on April 24, 2020. The group is exploring an integrative fundraising program with the library.

COMMITTEE REPORTS:

1. Finance Committee – none
2. Governance Committee – none
3. Human Resources Committee – Jamie Paxton reported Survey Monkey was sent out to sixty-one employees. Twenty-seven responses were received. Director Berk's Self Evaluation is being prepared.
4. Marketing and Advocacy Committee – Next meeting is scheduled for January 27, 2020.
5. Strategic Planning Committee – A revised proposal from Cathi Alloway was requested by the Committee.

OLD BUSINESS:

1. A discussion was held on how to deal with any payment complications that may arise in 2020.
2. A motion was made by Annamarie Jordan to pass the 2020 Budget. It was seconded by Olga Negron. The motion passed with opposition by John Merhottein.

NEW BUSINESS:

1. A motion was made by President Yoshida for Cathi Alloway's services to be paid from the Yoshida Fund. It was seconded by Jamie Paxton. The motion was passed unanimously.

A motion was made to adjourn by Jane Gill at 6:50 p.m.

Respectfully submitted,

Annamarie Jordan, Secretary