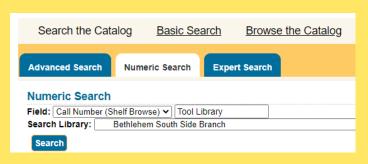


EST. MAY 24, 2021

# TOOL LIBRARY DESKTOP CATALOG

PLEASE KEEP AT THE CIRCULATION DESK

#### POLICIES AND PROCEDURES



### LOOKING UP ALL TOOLS IN EVERGREEN

- Click on "Search" and then "Search the Catalog"
- Click on "Numeric Search" Tab
- Click "Call Number" next to Field
- Type in "Tool Library" in the Identifier box
- Search Library: Bethlehem South Side Branch



# SIGN, SCAN, & STORE THE RELEASE FORM

- Each patron MUST sign a release upon checkout and staff must sign as the "witness." The release is on the shared drive in the "Tool Library Waivers" folder.
- After the release is signed, scan and send it to ss@bapl.org.
- Download that scanned waiver and name the file LastnameFirstname.pdf.
- Save this file in the "Tool Library Waivers" folder in SS Team Share folder.
- Keep the hard copy in the Tool Library Waiver folder at the front desk.



# TOOLS RETURNED TO SOUTH SIDE ONLY

- Tools are checked out for one week only. Patrons can renew them.
- .20/day late fee
- If a tool is lost, they will be charged the price in Evergreen.
- Tools can only be checked out/checked in to the South Side Branch while we are open. They cannot be returned in the book drop or to another location.



#### RETURNING TOOLS

 Once a tool is returned, make sure it is clean, all pieces are accounted for, and return it to the tool library.

#### RELEASE

#### RELEASE

I am a member of the Bethlehem Area Public Library, and I want to borrow a tool (or tools) from the Library.

#### I acknowledge that:

- (a) I am solely responsible for choosing the tool(s), and I have not requested, nor received, any advice from the Library or its employees/attendants with respect to the use and/or choice of this tool; and
- (b) The Library employees/attendants are not experts with respect to the use of the tool(s); and
- (c) Neither the Library, nor its employees/attendants are providing, nor have they provided, any advice to me with respect to the appropriate uses for this tool, or how to use the tool; and
- (d) I am assuming sole liability for any and all injuries or damages to me or to anyone else, which may occur, or be related to, the use of the tool, either by me, or by anyone else who may utilize the tool.
- (e) I have examined the tool, and I am satisfied that its current condition is satisfactory for the use I propose; and
- (f) I agree to return the tool to the Library in substantially the same condition as it currently exists.

I hereby release the Bethlehem Area Public Library, (including its employees, agents, officers, staff, and members of its Board of Trustees) from any and all claims (including personal injury or death) which I may have against the Bethlehem Area Public Library, arising out of, or with respect to, the use of, the tool or the condition of the tool.

I further agree to indemnify and hold the Bethlehem Area Public Library harmless from any and all claims which may be asserted by any individual who I may authorize to use the tool, or by any individual who may use the tool, even though I may not have authorized that person to use the tool.

Date:	
	Name:
Witness:	Library Card No.:

#### INVENTORY



#### **TOOL LIBRARY #1:**

4 PC WOOD HAND TOOL SET-YARDSMITH GARDEN TOOLS

-BARCODE: 33062009361511

-BARCODE: 33062009361529

- Physical Description: 1 kit (4 pieces): in zippered bag
- Content Description: 1 trowel, 1 transplanter, 1 cultivator, and 1 weeder



#### **TOOL LIBRARY #2:**

119-PIECE TOOL SET.

-BARCODE: 33062009363079

-BARCODE: 33062009363210

- Physical Description: 1 kit(119 pieces) : in container
- Content Description: 1 ratchet handle, 2 extension bars, 1 drive adapter, 30 sockets, 6 wrenches, 1 spark plug socket, 4 screwdrivers, 2 pliers, 1 adjustable wrench, 24 hex keys, 40 screwdriver bits, 2 bit adapters, 1 ratchet bit holder, 1 claw hammer, 1 torpedo level, 1 tape measure, and 1 blow mold case



#### **TOOL LIBRARY #3:**

PRUNER / FISKARS-ORANGE SOFTGRIP

-BARCODE: 33062009363459

-BARCODE: 33062009363491

Physical Description: 1 kit(1 piece): in zippered bag

• Content Description: 1 pruner

#### INVENTORY



#### **TOOL LIBRARY #4:**

65-PIECE TOOL SET-KOBALT.
-BARCODE: 33062009363442

- Physical Description: 1 set(65 pieces): in container
- Content Description: 22 bits, 3 extension bars, 1 spinner handle, 1 ratchet, 1 bit adapter, 36 sockets, and case



#### **TOOL LIBRARY #5:**

WEEDER.

- -BARCODE: 33062009432957
  - Physical Description: 1 kit(1 piece): in zippered bag
  - Content Description: 1 weeder



#### **TOOL LIBRARY #6:**

## CULTIVATOR AND TRANSPLANTER.

-BARCODE: 33062009432825

-BARCODE: 33062009432908

-BARCODE: 33062009433088

- Physical Description: 1 kit(2 pieces): in zippered bag
- Content Description: 1 Cultivator and 1 Transplanter

#### INVENTORY



#### **TOOL LIBRARY #7:**

#### SPADE SHOVEL.

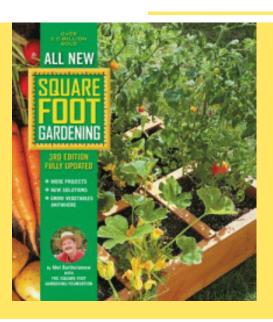
- -BARCODE: 33062006200456
  - Physical Description: 1 spade shovel (no bag/container)
  - Content Description: 1 spade shovel



#### **TOOL LIBRARY #8:**

#### **GARDEN RAKE.**

- -BARCODE: 33062006200415
  - Physical Description: 1 garden rake (no bag/container)
- Content Description: 1 garden rake

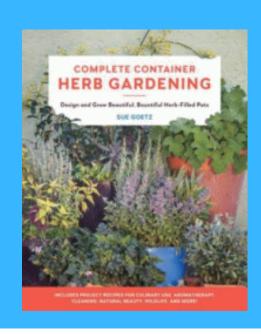


ALL NEW SQUARE FOOT GARDENING BARTHOLOMEW, MEL

-CALL NUMBER: 635 3RD ED.

**TOOL LIBRARY** 

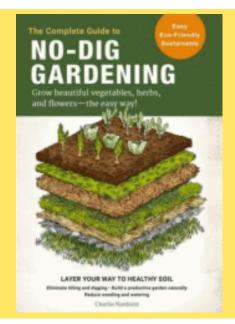
-BARCODE: 33062009442196



COMPLETE CONTAINER HERB
GARDENING: DESIGN AND
GROW BEAUTIFUL, BOUNTIFUL
HERB-FILLED POTS / SUE
GOETZ.

-CALL NUMBER: 635.7 TOOL LIBRARY

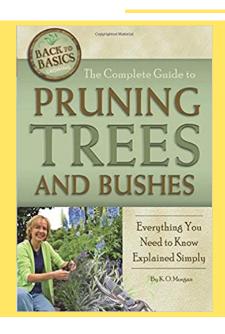
-BARCODE: 33062009442089



THE COMPLETE GUIDE TO NO-DIG GARDENING: GROW BEAUTIFUL VEGETABLES, HERBS, AND FLOWERS - THE EASY WAY! / CHARLIE NARDOZZI.

-CALL NUMBER: 631.58 TOOL

**LIBRARY** 



THE COMPLETE GUIDE TO
PRUNING TREES AND BUSHES:
EVERYTHING YOU NEED TO
KNOW EXPLAINED SIMPLY /
K.O. MORGAN.

-CALL NUMBER: 635.977 TOOL LIBRARY631.58 TOOL LIBRARY -BARCODE: 33062009442279

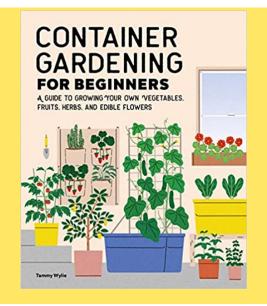


COMPLETE CONTAINER HERB
GARDENING: DESIGN AND
GROW BEAUTIFUL, BOUNTIFUL
HERB-FILLED POTS / SUE
GOETZ.

-CALL NUMBER:631.875 TOOL LIBRARY

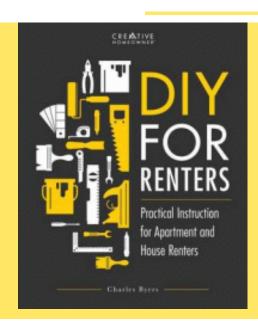
-BARCODE: 33062009354037

-BARCODE: 33062009354086



CONTAINER GARDENING FOR BEGINNERS: A GUIDE TO GROWING YOUR OWN VEGETABLES, FRUITS, HERBS, AND EDIBLE FLOWERS WYLIE, TAMMY

-CALL NUMBER:635.986 TOOL LIBRARY

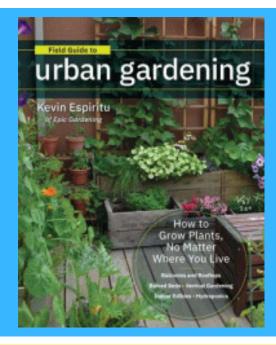


DIY FOR RENTERS: DON'T CALL
THE LANDLORD: A RENTER'S
GUIDE TO REPAIRS AND
PERSONALIZATIONS THAT WON'T
BREAK YOUR LEASE / CHARLES
BYERS.

-CALL NUMBER: 643.7 TOOL

**LIBRARY** 

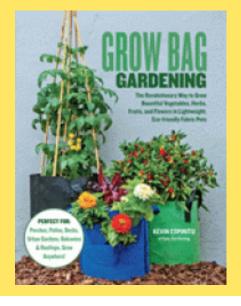
-BARCODE: 33062009354102



FIELD GUIDE TO URBAN
GARDENING: HOW TO GROW
PLANTS, NO MATTER WHERE
YOU LIVE / KEVIN ESPIRITU OF
EPIC GARDENING.

-CALL NUMBER:635.091 TOOL LIBRARY

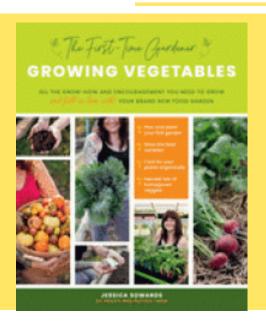
-BARCODE: 33062009442121



GROW BAG GARDENING: THE REVOLUTIONARY WAY TO GROW BOUNTIFUL VEGETABLES, HERBS, FRUITS, AND FLOWERS IN LIGHTWEIGHT, ECO-FRIENDLY FABRIC POTS / KEVIN ESPIRITU.

-CALL NUMBER: 635.986 TOOL

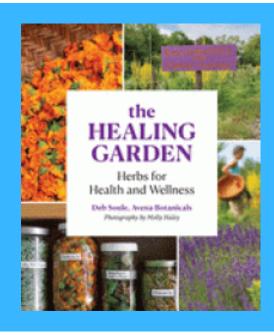
LIBRARY



GROWING VEGETABLES: ALL THE KNOW-HOW AND ENCOURAGEMENT YOU NEED TO GROW AND FALL IN LOVE WITH! YOUR BRAND-NEW FOOD GARDEN / JESSICA SOWARDS OF ROOTS AND REFUGE FARM.

-CALL NUMBER: 635 TOOL LIBRARY

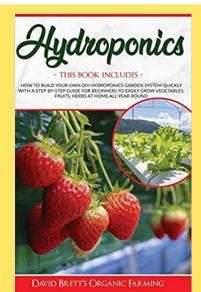
-BARCODE: 33062009442105



THE HEALING CARDEN: HERBS FOR HEALTH AND WELLNESS: A GUIDE TO GARDENING, GATHERING, DRYING, AND PREPARING TEAS, TINCTURES, AND REMEDIES / DEB SOULE, FOUNDER OF AVEN BONTANICALS; PHOTOGRAPHS BY MOLLY HALEY.

-CALL NUMBER: 635.7 TOOL LIBRARY

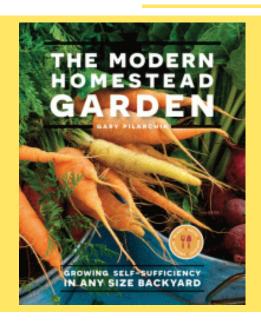
-BARCODE: 33062009442253



HYDROPONICS / DAVID BRETT'S ORGANIC FARMING.

-CALL NUMBER: 631.585 TOOL

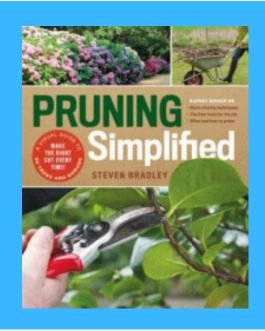
**LIBRARY** 



THE MODERN HOMESTEAD GARDEN: GROWING SELF-SUFFICIENCY IN ANY SIZE BACKYARD / GARY PILARCHIK.

-CALL NUMBER: 635 TOOL LIBRARY

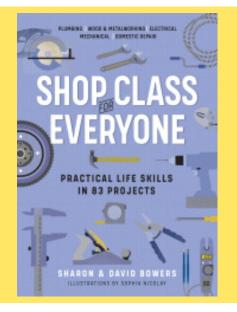
-BARCODE: 33062009442188



PRUNING SIMPLIFIED : A VISUAL GUIDE TO 50 TREES AND SHRUBS / STEVEN BRADLEY.

-CALL NUMBER:635.915 TOOL LIBRARY

-BARCODE: 33062009442097



SHOP CLASS FOR EVERYONE:
PRACTICAL LIFE SKILLS IN 83
PROJECTS / SHARON BOWERS &
DAVID BOWERS; ILLUSTRATIONS BY
SOPHIA NICOLAY.

-CALL NUMBER: 643.7 TOOL

LIBRARY