

In choosing to participate in the Bethlehem Area Public Library's Home Delivery Service, I understand and agree to the following:

- Participating in the Home Delivery Service is optional and I can choose to end my participation in this service at any time by contacting the South Side Branch at 610-867-7852
- The Library reserves the right to terminate this service for a user at any time for any reason
- I am responsible for making the Home Delivery Service coordinator aware of my delivery preferences. If those preferences change at any time, I must contact the Home Delivery Service coordinator to update them
- I am responsible for items checked out to me and understand that I will be billed for lost or damaged items
- I understand that although I am entrusting someone other than myself (library volunteers) to return and deliver items for me, I alone am responsible for those items when they are in transit
- My Home Delivery Service status and home address/phone number will only be shared with library personnel in order to coordinate and complete deliveries/returns
- My library account information (including outstanding balances) and reading preferences will never be shared with anyone other than library personnel, and requests for deliveries/returns must come from me personally
  - If I wish to grant another party access to this information and allow them to make requests on my behalf, I must provide their contact information below and place my initials here \_\_\_\_\_  
Name: \_\_\_\_\_  
Phone number: \_\_\_\_\_  
Email: \_\_\_\_\_
  - If at any time I wish to revoke the above privileges from a designated party, I must contact the Home Delivery Service coordinator

**Signature of Home Delivery Service User:** \_\_\_\_\_

**Date:** \_\_\_\_\_